



FORWARD PLAN AND EXEMPT CABINET REPORT LIST

31 JULY 2014 TO 2 APRIL 2015

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires the Council to give 28 clear days' notice of any key decision or of any reports which the Cabinet intends to consider in private session.

Key decisions

A key decision is an executive decision (taken by Cabinet or by officers on Cabinet's behalf) that is likely:

- a) To result in the Council spending or saving significantly against the Council's budget; or
- b) To be significant in terms of the effect on communities living or working in the district, in an area comprising two or more wards. However, decisions that impact on communities living or working in one ward will be treated as "key" if the impact is likely to be very significant

To help clarify what should be included as a key decision in this document, Thanet District Council has set the following thresholds:

Type of Decision	Threshold	Key Decision?
(a) Decisions involving expenditure within relevant budget approved by Council.	None.	No, unless significant effect on communities (i.e. it affects two or more wards or has a major impact within one ward)
(b) Decisions involving expenditure in excess of relevant budget approved by Council.	Any excess which exceeds the FPR virement rules.	Yes, if above threshold. If at or below threshold, a key decision if significant effect on communities (as above).
(c) Decisions on cash flow, investments and borrowings.	None.	No, unless significant effect on communities (as above).
(d) Decisions to make savings.	None.	No, unless significant effect on communities (as above).

If an executive decision does not fall into any of the above categories, it is included as non-key. Thanet District Council also includes in its published Forward Plan decisions affecting Policy Framework and Budget Setting. Other Council decisions may also be included if they have a significant impact on communities. In such cases, the decision type will be denoted as "other".

Reports to be considered in private session

The second last column of the Plan indicates where a report is likely to contain exempt information and result in the public and press being asked to leave the meeting for the consideration of the whole or part of the item.

If you wish to make any representations relating to a proposal to hold part of a meeting in private due to the potential disclosure of exempt information, please contact Nicholas Hughes, Democratic Services Manager, PO Box 9, Cecil Street, Margate, Kent CT9 1XZ, Nicholas.hughes@thanet.gov.uk, telephone number 01843 577208, at least 14 calendar days before the date of that meeting.

At least 5 clear (working) days before the meeting, the Council will publish on its website a notice giving details of representations received about why the meeting should be open to the public and a statement of its response.

The Plan represents a snapshot of decisions in the system as at the date of publication. It is updated 28 clear days before each meeting of Cabinet. The Plan is available for inspection at all reasonable hours free of charge at Thanet Gateway Plus, Cecil Street, Margate, Kent CT9 1RE.

Availability of documents

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed in the Plan will be available from Thanet Gateway Plus, Cecil Street, Margate, Kent CT 9 1RE. Other documents relevant to those matters may be submitted to the decision makers; if that is the case, details of the documents as they become available can be requested by telephoning Democratic Services on 01843 577500 or by emailing committee@thanet.gov.uk.

The documents listed in the Plan will be published on the Council's website at least five clear (working) days before the decision date. Other documents will be published at the same time or as soon as they become available.

The Cabinet comprises the following Members who have responsibility for the portfolio areas shown:

Councillor Iris Johnston

Councillor Richard Nicholson

Councillor David Green

Councillor Mike Harrison

Councillor Elizabeth Green

Councillor Rick Everitt

Leader of the Council and Cabinet Member for Community Services

Deputy Leader of the Council and Cabinet Member for Housing and Planning Services

Cabinet Member for Strategic Economic Development Services

Cabinet Member for Operational Services

Cabinet Member for Business and Corporate Resources

Cabinet Member for Financial Services and Estates

31 July 2014 to 2 April 2015

Decision to be Considered	What the Decision will mean	1. Decision Path/ 2. Lead Officer	Lead Cabinet Member	For Decision by (in case of O & S, consultation date)	Decision Type	Details of any information likely to be considered in private under Schedule 12A of the Local Government Act 1972	Documents submitted to the Decision Maker
Ramsgate Maritime Plan	An adopted Ramsgate Maritime Plan which gives the strategic direction for Ramsgate Port and Royal Harbour	1.Cabinet 2.Mark Seed, Director of Operational Services Tel: 01843 577742	Councillor Mike J Harrison, Cabinet Member for Operational Services	Thursday, 31 Jul 14	Key		Ramsgate Maritime Plan
Dreamland, Margate - To proceed with advertising Phase 2 of the Estate with the view of appointing organisation(s) to operate on a long lease	Allowing expressions of interest to be sought for Phase 2, which comprises the remainder of the units of the estate. Interested parties will be asked to submit terms for part(s) or the whole of the remainder of the estate.	1.Cabinet 2.Edwina Crowley, Head of Economic Development and Asset Management	Councillor David Green, Cabinet Member for Strategic Economic Development Services	Thursday, 31 Jul 14	Key		Cabinet report and Annex of proposed area for service concession to operate

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Dreamland Unit 5 - First Floor Restaurant - Sunshine Cafe	Allow the Council to finalise drawings and proceed with the Coastal Communities Fund funding application	1.Cabinet 2.Edwina Crowley, Head of Economic Development and Asset Management	Councillor David Green, Cabinet Member for Strategic Economic Development Services	Thursday, 31 Jul 14	Key		Cabinet report
Financing a new Housing Management IT system for East Kent Housing	Agreement to provide a loan to East Kent Housing to purchase a single management system to cover the four local authority areas. This will allow for efficiencies and service improvement.	1.Cabinet 2.Tanya Wenham, Head of Housing Services	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Thursday, 31 Jul 14	Key		Report and East Kent Housing business case
Support the proposed movement of the weekly Margate Market to a new site	Officers will start the formal processes required to move the market	1.Cabinet 2.Katherine Wilson, Community Regeneration Officer	Councillor David Green, Cabinet Member for Strategic Economic Development Services	Thursday, 31 Jul 14	Key		Cabinet report

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Treasury Management year-end report	This summarises the treasury management activity and treasury and prudential indicators for 2013/14	1.Governance and Audit Committee Cabinet 2.Paul Cook, Interim Director Of Corporate Resources	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Wednesday, 25 Jun 14 Thursday, 31 Jul 14	Non-Key		
Budget Outturn	To present the outturn against the General Fund, Housing Revenue Account (HRA) and capital budgets for 2013/14	1.Cabinet 2.Paul Cook, Interim Director Of Corporate Resources	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Thursday, 31 Jul 14	Non-Key		
Budget Monitoring	Update on the latest budget monitoring position for 2014/15	1.Cabinet 2.Paul Cook, Interim Director Of Corporate Resources	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Thursday, 31 Jul 14	Non-Key		Report to Cabinet
Year-end Performance Report 2013-14	Cabinet to note the performance of the council 2013-14	1.Cabinet 2.Adrian Halse, Policy and Business Planning Manager	Councillor Elizabeth Green, Cabinet Member for Business and Corporate Resources	Thursday, 31 Jul 14	Non-Key		Cabinet report

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To adopt revised Housing Assistance Policy	That the council has a clear policy on providing housing assistance (grants and loans subject to funding)	1. Overview and Scrutiny Panel Cabinet 2. Tanya Wenham, Head of Housing Services	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Tuesday, 19 Aug 14 Thursday, 11 Sep 14	Non-Key		Copy of the draft policy
Adoption of Asset Management Strategy	A strategy that will document a structured and programmed approach to the long-term management of the council's commercial property portfolio. The strategy will include a plan to provide a clear statement of why and how the property portfolio is to change and the proposed management direction. Incorporated with this document will be a new disposal process.	1. Overview and Scrutiny Panel Cabinet 2. Edwina Crowley, Head of Economic Development and Asset Management	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Tuesday, 19 Aug 14 Thursday, 11 Sep 14	Key		Draft Asset Management Strategy
Thanet Parking Policy 2014-16	TDC Parking Policy	1. Overview and Scrutiny Panel Cabinet 2. Mark Seed, Director of Operational Services Tel: 01843 577742	Councillor Mike J Harrison, Cabinet Member for Operational Services	Tuesday, 19 Aug 14 Thursday, 11 Sep 14	Non-Key		

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Range of options for investment in new CCTV control system and potential relocation of control room	Replacement of obsolete control system with new equipment and relocation from Hawley Street site	1.Cabinet 2.Mark Seed, Director of Operational Services Tel: 01843 577742	Councillor Mike J Harrison, Cabinet Member for Operational Services	Thursday, 11 Sep 14	Non-Key		Options Report
To agree the setting up and constitution of a Harbour Management Board for Ramsgate Port and Harbour	The delegation of the responsibility for the primary decision making in relation to Ramsgate Port and Harbour to a Harbour Management Board, and the terms under which these delegations will be exercised. This will be in accordance with "Opportunities for Ports in Local Authority Ownership- A Review of Municipal Ports in England and Wales" (2006) published by the Department for Environment, Food and Rural Affairs (DEFRA).	1.Cabinet 2.Mark Seed, Director of Operational Services Tel: 01843 577742	Councillor Mike J Harrison, Cabinet Member for Operational Services	Thursday, 11 Sep 14	Non-Key		Report
To agree for the Director of Community Services to have delegated authority to acquire garages previously sold on Housing Revenue Account land	To enable garage sites to be redeveloped for new council-owned affordable housing	1.Cabinet 2.Ashley Stacey, Strategic Housing Officer	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Thursday, 11 Sep 14	Key		Report

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Corporate Performance Report April to July 2014	Cabinet to note the performance of the council to date	1.Cabinet 2.Adrian Halse, Policy and Business Planning Manager	Councillor Elizabeth Green, Cabinet Member for Business and Corporate Resources	Thursday, 11 Sep 14	Non-Key		Cabinet report
Homeless Strategy 2014-2019	An adopted East Kent Strategy, which will cover Thanet and fulfil the statutory requirement to have a homeless strategy (Homeless Act 2002)	1.Overview and Scrutiny Panel Cabinet Council 2.Ashley Stacey, Strategic Housing Officer	Councillor Richard Nicholson, Deputy Leader and Cabinet Member for Housing & Planning Services	Tuesday, 21 Oct 14 Thursday, 13 Nov 14 Thursday, 4 Dec 14	Policy Framework		Draft Homeless Strategy 2014-2019 for consultation Final Homeless Strategy 2014-2019 for adoption
Corporate Performance Report August - September 2014	Cabinet to note the performance of the council to date	1.Cabinet 2.Adrian Halse, Policy and Business Planning Manager	Councillor Elizabeth Green, Cabinet Member for Business and Corporate Resources	Thursday, 13 Nov 14	Non-Key		Cabinet report

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To report on the mid-year treasury management review	Will detail treasury management performance for the first half of 2014/15	1.Governance and Audit Committee Cabinet Council 2.Paul Cook, Interim Director Of Corporate Resources	Councillor Rick Everitt, Cabinet Member for Financial Services and Estates	Wednesday, 10 Dec 14 Tuesday, 20 Jan 15 Thursday, 26 Feb 15	Non-Key		
Corporate Performance Report October - November 2014	Cabinet to note the performance of the council to date	1.Cabinet 2.Adrian Halse, Policy and Business Planning Manager	Councillor Elizabeth Green, Cabinet Member for Business and Corporate Resources	Tuesday, 20 Jan 15	Non-Key		Cabinet report
Corporate Performance Report December 2014 - January 2015	Cabinet to note the performance of the council to date	1.Cabinet 2.Adrian Halse, Policy and Business Planning Manager	Councillor Elizabeth Green, Cabinet Member for Business and Corporate Resources	Thursday, 2 Apr 15	Non-Key		Cabinet report